

PLAINEDGE PUBLIC LIBRARY

ART EXHIBITS and DISPLAY SPACE

Adopted by the Board of Trustees, April 23, 1979

Revised, October 19, 2005

Adopted, May 18, 2022

The Plainedge Public Library has one display case available to the public. All Art Exhibits are subject to approval of the Director or the Board of Trustees, and are to be of a non-commercial nature. To insure fair access to the space, and that there is a minimum of interruption to the regular routine of the Library the following procedures should be observed:

1. Approved displays will be for a limited time, usually one month.
2. All art work must be available in the Library on the date the display is scheduled to begin. All paintings must be placed on exhibit at one time.
3. All art work must remain on display the entire time the exhibit is scheduled.
4. All art work should be removed from the Library on the date the display is scheduled to end. The Library lacks facilities to store works of art until such time as they are removed from the premises by the artist participating in the display.
5. No exhibit will be displayed unless the owner signs a release, absolving the Library from responsibility for loss or damage.
6. The Director's approval is necessary for the display of any materials. Request for the display of exhibits should be received by the Director at least a month in advance of the date requested.
7. All exhibits must be of an educational or cultural nature, or of a general community-wide interest.
8. The exhibitor agrees that his/her name will appear only as a signature on the item, or as a small typed notice. There is to be no commercial or for profit aspect to the display and all items exhibited cannot have posted prices, or be sold at the library.
9. The Library may not be used to display or exhibit materials, leaflets or posters, which advocate the election or defeat of a candidate for public office or advocate an affirmative or negative vote on any political proposition. Displays of a particular religious or political persuasion will not be accepted.
10. Organizations will be permitted to place in the Library a receptacle that solicits donations, only at the discretion of the Director.
11. The Library does not permit the sale of artwork or other items that are displayed in our building.