

## PLAINEDGE PUBLIC LIBRARY

### E-Reader Borrowing Policy

Adopted by the Board of Trustees, December 17, 2018

Reviewed and approved on November 21, 2022

- Borrowers must be 18 years or older and have a current Plainedge Public Library card, in good standing.
- E-readers are loaned for 2 weeks, are renewable and can be reserved.
- Only one E-Reader may be borrowed at one time per family.
- The E-Reader must be checked out and returned at the Circulation Desk.
- The E-Reader may not be returned to another library, not placed in the book or media drop.
- The overdue fine is \$5.00 per day late, \$50 if it is lost.
- Borrowers may not **add, modify, install, delete or uninstall** any software, materials or items to the device.
- Borrowers may not change any device settings. If settings are changed upon return of device, a maintenance fee of \$5.00 will be charged to the patron for the time it takes to restore it to a circulating condition.
- Patrons may not substitute the borrowed library E-Reader with any other device. The E-Reader borrowed is the one that must be returned.
- Borrowers are responsible for the cost of a lost, damaged or theft of a borrowed E-Reader.
- E-Readers may not be lent to anyone else. The person who checked them out is the person who is responsible for them.