

MINUTES OF
THE PLAINEDGE PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES

(Via Zoom)

July 1, 2021

Present

Ellen Ryder, President
Laura Oden-Bell, Vice President
Ann Doxsey
Doreen Oliver
Michael Giris

Michele Lipson, Director
Michael Dietz, Systems Integrator
Diana Weir, Senior Library Clerk

The meeting was called to order at 7:30 PM, by the President.

The President led everyone in the Pledge of Allegiance.

Library Correspondence

There was no correspondence.

Guests

There were no guests.

Minutes

A motion was made by Doreen Oliver, and seconded by Ann Doxsey, to approve the Minutes of the June 21, 2021 Meeting of the Board of Trustees. Michael Giris abstained. Motion passed.

Warrants

A motion was made by Doreen Olivier and seconded by Laura Oden-Bell, to approve June Bill Warrant #1-1, in the amount of \$5,056.14. Motion passed unanimously.

A motion was made by Doreen Oliver and seconded by Michael Giris to approve the June Payroll Warrants #1-1-A, #1-1-B, in the amount of \$35,098.05. Motion passed unanimously.

Financials

It was too early in the month for financials. They will be presented at the next meeting.

The Director was happy to report that the Plainedge Union Free School District to made us whole, as always.

Staff Reports

Peggy

Director's Report, April 2021

It is so nice to see people in (and out of) the building again!

The Library building was built in 1968, and has had very little done to it since then. We have been busy talking to architects and thinking about what we'd like to see in a new building. Our first meeting with staff and the architects went very well. Library staff had many great ideas, comments and suggestions. We're engaging our creative minds, and reimagining what a library of the future may look like.

We will be reaching out to the community for ideas and suggestions. After all, this is your library! The end result will be a mosaic of the community -- parents, grandparents, teachers, professionals, library users, students, people who maybe never thought of what a library could offer to them. We will incorporate everyone's ideas to build the library you've been asking for. Stay tuned!

Incident Report

There were no Incident or Accident Reports

Unfinished Business

1. Library Modernization Project

The Board President, Michael Dietz, Diana Weir, and Michele Lipson interviewed two project managers on July 1, 2021. Ann Doxsey attended the second interview. A full report will be presented at the next meeting.

2. Mask Mandate

The Director opted to suspend the mask mandate for vaccinated individuals, effective immediately. We will amend the PPE Policy, and bring it back for a second reading next meeting.

3. Policies

a. Circulation Policy 2021, second reading

A motion was made by Doreen Oliver and seconded by Laura Oden-Bell, to accept the Circulation Policy as written. The new policy eliminates fines for older items and children's materials. Motion passed unanimously.

b. PPE Policy, 2021, first reading, as amended

The Director opted to suspend the mask mandate for vaccinated individuals, effective immediately. We will amend the PPE Policy, and bring it back for a second reading next meeting.

New Business

1. Building Report, given by Michael Dietz

We've made progress on replacing the heated treads on the emergency steps. Trius has the equipment and we're waiting for a date to have them installed.

Library Statistics

No statistics were included this month.

Executive Session

A motion to go into Executive Session to discuss personnel and salary increases, was made by Laura Oden-Bell, and seconded by Ann Doxsey at 7:57 PM.

Motion to come out of Executive Session was made by Ann Doxsey at 8:21 PM. It was seconded by Doreen Oliver, and passed unanimously.

A motion was made by Laura Oden-Bell, to provide raises for the Pages, and a stipend for Maggie Rusch for continuing her PR/Programming/Newsletter, etc. responsibilities. The motion was seconded by Michael Giris. Motion passed unanimously.

Ellen Ryder requested that the Trustees choose two goals that they'd like to work on in this coming year – from the Technology Plan and the Strategic Plan. It will be discussed at the next meeting.

Motion to adjourn was made by Doreen Oliver, and seconded by Ann Doxsey, at 8:27 PM. Motion passed unanimously.

The date of the next scheduled meeting of the Board of Trustees is September 20, 2021 at 7:00 pm.

Secretary's Signature

Date of Approval

Secretary's Initials