

MINUTES OF
THE PLAINEDGE PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
January 17, 2024

Present

Ann Doxsey, President
Laura Oden-Bell, Vice President
Michael Giris
Rick Fiumara
Susan Santa, Library Director
Michael Dietz, Systems Integrator
Diana Weir, Personnel Clerk

Call to Order

The meeting was called to order at 7:11PM, by Ann Doxsey

Pledge of Allegiance

The President led us in the Pledge of Allegiance.

Roll Call

Doreen Oliver was absent.

Guest

There were no guests.

Minutes

Approval of the Minutes of November 20, 2023.

Was tabled.

A motion was made by Laura Oden-Bell and seconded by Michael Giris.

Approval of the Minutes of December 18, 2023.

Rick Fiumara abstained.

Warrants

Bill Warrants

A motion was made by Michael Giris and seconded by Laura Oden-Bell.

In the amount of \$63,882.65

Bill Warrant (January 2024 #7- 1) [\$63,882.65]

The motion passed unanimously.

Payroll Warrants

A motion was made by Michael Giris and seconded by Laura Oden-Bell.

In the amount of \$119,132.45

Payroll Warrant (January 2024 #7- 1- A) [\$40,831.62]

Payroll Warrant (January 2024 #7- 1- B) [\$1,428.62]

Payroll Warrant (January 2024 #7- 2- A) [\$42,631.42]

Payroll Warrant (January 2024 #7- 2- B) [\$34,240.79]

The motion passed unanimously.

Capital Fund Warrants

A motion was made by Laura Oden-Bell and seconded by Michael Giris.

In the amount of 4,960.39

Capital Fund Warrant (January 2024 #7- 1) [\$4,960.39]

The motion passed unanimously.

Financials

There were no questions on the December 2023 financial reports.

The Board discussed the Certificate of Deposit that has matured. In order to try to obtain the highest yield possible the Board decided to split the balance into a four-month CD and a one-month CD.

Library Correspondence

None

Staff Reports

The Board discussed the reports. The Board is looking forward to an exciting 2024 at the Library and is impressed with the upcoming programs for all ages, and so pleased with the great job done by all the staff. We look forward to an eventful summer reading program.

Incident Reports

None

Unfinished Business

Policies

Whistle Blower Policy (Second Reading)

A motion was made by Rick Fiumara and seconded by Michael Giris.

The motion passed unanimously.

Building

- Discussion Regarding 5 Amherst-The Library Director has attempted to contact the owner to no avail. As of today, we have had no further contact with the owner.
- We are waiting for the final report from Tom Mirabele, TDM Engineers.

New Business

Policies

Bulletin Board Policy (First Reading)

Personnel Report

Maria Jaramillo resigned her position as Senior Library Clerk effective January 5, 2024.

Resolution:

A motion was made by Laura Oden-Bell and seconded by Michael Giris.

The Board of Trustees accepts the resignation of Maria Jaramillo from the position of Senior Library Clerk effective January 5, 2024.

The motion passed unanimously.

The Director seeks permission to request the Librarian II list from the Nassau County Civil Service commission at a salary range of \$65,000- \$70,000 per year.

A motion was made by Laura Oden-Bell and seconded by Rick Fiumara.

The Board approves the director request the Librarian II list from the Nassau County Civil Service commission at a salary range of \$65,000- \$70,000 per year.

The motion passed unanimously.

Library Advocacy Day

Library Advocacy Day is scheduled for Wednesday, February 7, 2024, in Albany. A handout with all pertinent information is included in the packet.

Statistics

The board reviewed the statistics for November 2023.

Miscellaneous

Executive Session

A motion to go into Executive Session for the purpose of discussing collective bargaining negotiations was made by Michael Giris at 7:48 PM and seconded by Laura Oden-Bell.

BE IT RESOLVED that the Plainedge Public Library Board of Trustees shall enter Executive Session to discuss Collective Bargaining negotiations.

The motion was approved unanimously.

A motion to come out of Executive Session was made at 7:59 PM by Michael Giris and seconded by Rick Fiumara.

The motion was approved unanimously.

No action was taken.

Motion to adjourn was made by Laura Oden-Bell, and seconded by Michael Giris, at 7:59 PM.
The motion was approved unanimously.

The date of the next Board of Trustees meeting is Wednesday, February 21, 2024.

_____ Secretary's Signature

_____ Date of Approval Secretary's Initials