Plainedge Public Library
Board of Trustees Meeting
Approved Minutes
November 17, 2025

Present

Ann Doxsey - President
Michael Giris
Rick Fiumara
Susan Santa, Library Director
Michael Dietz, Systems Integrator
Diana Weir, Personnel Clerk

Call To Order
The meeting was called to order at 7:00 PM by Ann Doxsey.

Pledge of Allegiance
The President led us in the Pledge of Allegiance.

Roll Call
Laura Oden-Bell, Vice President – absent with prior notice.
Tara Schneider – absent with prior notice.
A quorum was established.

Opportunity for Guests

Al Coster, Baldessari & Coster LLP- Review of 2025 Audit for the year ended June 30, 2025

Minutes
Unapproved Minutes, October 20, 2025

A motion was made by Michael Giris and seconded by Rick Fiumara to approve the minutes of October 20, 2025, as amended.

The motion was approved unanimously.

WARRANTS

Bill Warrants

In the amount of $25,385.50

Bill Warrant (November, 2025 #5-1)[$25,385.50]

A motion was made by Michael Giris and seconded by Rick Fiumara.
The motion was approved unanimously.

Payroll Warrants

In the amount of $118,444.75

Payroll Warrant (November 06, 2025 #5-1-A)[$42,729.69]
Payroll Warrant (November 06, 2025 #5-1-B)[$324.53]
Payroll Warrant (November 20, 2025 #5-2-A)[$45,573.16]
Payroll Warrant (November 20, 2025 #5-2-B)[$29,817.37]

A motion was made by Rick Fiumara and seconded by Michael Giris.
The motion was approved unanimously.

Capital Fund Warrants

In the amount of $422.31

Capital Bill Warrant (November 2025 #5-1)[$422.31]

A motion was made by Michael Giris and seconded by Rick Fiumara.
The motion was approved unanimously.

Financials

The Board discussed the financials from October 20, 2025.

Library Correspondence

Staff Reports
The Board reviewed staff reports. We are so happy that the staff are providing wonderful and innovative program for all ages. The Board would like to thank the entire staff for always going above and beyond for our community. Members of the Board have heard wonderful things about the escape room from the community and are so pleased.

Incident Reports
No incidents or accidents reported.

UNFINISHED BUSINESS

Policies
No unfinished policies

Discussion regarding attending Plainedge Union Free School District Board Meeting
Ann Doxsey attended the Plainedge Union Free School District Board Meeting Tuesday, October 21 to thank the Board for their support of the bond referendum and thank the entire Plainedge Community for passing the referendum to build a brand-new library.

NEW BUSINESS

Policies
Workplace Violence (Original 1992)
Workplace Violence (First Reading)

Discussion Regarding the Connect One Bank CDs
MOTION:
A motion was made by Rick Fiumara and seconded by Michael Giris to renew the CD # 8597 for the term of 7 months at an interest rate of 3.65 %.
The motion was approved unanimously.

A motion was made by Michael Giris and seconded by Rick Fiumara to renew the CD # 1648 for the term of 7 months at an interest rate of 3.65 %.
The motion was approved unanimously.

Discussion Regarding Contract Site Survey
MOTION:
As part of the documentation required the Library will need to hire a company to prepare a site survey. BHC Architects prepared a recommendation after receiving proposals from three companies.

A motion to contract with Northcoast Civil Land Surveying & Civil Engineering to prepare a site survey contingent upon receiving a revised proposal including boundary survey, architectural survey, drainage investigation, and tree location in its entirety, and complete the project for a fee not to exceed $9,270.
The motion was approved unanimously.

2025 Nassau Library System Annual Meeting

The meeting will be held on Wednesday, December 3, 2025, at 7:00 PM at the Nassau Library System. It is requested that at least one trustee attend to participate in the NLS trustee election. Trustees that attend will receive 60 minutes of trustee education toward their annual requirement.

Contract with Better World Books
In preparation for the new building the staff will be evaluating all collections. Better World Books will take unwanted books and sell, donate, or repurpose some items at no cost to the Library.

NLS Area 4 Trustee
A motion was made by Rick Fiumara and seconded by Michael Giris to vote in favor of John Scaparro as NLS Area 4 Trustee.
The motion was approved unanimously.

Statistics

The Board discussed the statistics from October 2025.

Miscellaneous

Executive Session
No executive session necessary

Adjournment
A motion was made by Michael Giris and seconded by Rick Fiumara at 8:17 PM.

The motion passed unanimously.

The date of the next Board of Trustees meeting is Monday December 15, 2025, at 7:00 PM.
_____ Secretary's Signature
_____ _____
Date of Approval Secretary's Initials